

PROFESSIONAL EXPERIENCE PRACTICE – REQUIRED DOCUMENTATION

1. Student Consent Form and Release of National Police Certificate

It is a requirement under the Policy Check Policy, that the student gives the School of Nursing consent to view their national police check to confirm the validity of the document and check the date of issue.

This form must be submitted to the School of Nursing
Launceston Student Only (Marcelle Lyons – Clinical Placement Co Ordinator)
Hobart Students Only (Emma Stubbs – Administrative Officer)
NO later than **15 March 2010**.

This form is included in the FHS Police Check Policy which you must access and read.
<http://www.snm.utas.edu.au/policies/>

2. National Criminal History Record Check (NCHRC) – Application Form

According to the Police Check Policy you are required to provide a current (less than 6 months on entry into the course) National Criminal History Record Check (NCHRC).

References from Agencies, Education Department, Tasmania Police Check, will not accepted.

The link to this form is <http://www.police.tas.gov.au/permits/criminal-history>

All relevant information is included in the FHS Police Check policy.

Your NCHRC application form must be submitted to the School of Nursing,
Launceston Students Only (Marcelle Lyons – Clinical Placement Co Ordinator)
Hobart Students Only (Emma Stubbs – Administrative Officer)
NO later than **15 March 2010**.

If you return the form by the above date, then you are entitled to a discount on your application. Cost after discount - \$30. Please attach payment with form, either cheque/money order or credit card (please note: Cash not accepted).

(cheques/money orders to be made out to: "Department of Police")

Any applications received after 15 March 2010, will revert to the original cost of \$45 and it will be the responsibility of the student to forward their own application directly to the Police Department.

3. Compliance with Infectious Disease Policy

Your Compliance form must be submitted to the School of Nursing

Launceston Students Only (Marcelle Lyons – Clinical Placement Co Ordinator)
Hobart Students Only (Emma Stubbs – Administrative Officer)
NO later than **15 March 2010**.

This declaration from the student, accepts the responsibility to comply with the immunisation requirements stated under the policy. These requirements are associated to professional experience practice.

This form is included in the FHS Infectious Disease Policy which you must access and read.
<http://www.snm.utas.edu.au/policies/>

Please note: Failure to comply with the policy requirements will result in being excluded from practice.