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www.snm.utas.edu.au



SCHOOL OF NURSING & MIDWIFERY

UNIVERSITY OF TASMANIA

Dear Applicant

Congratulations on being offered a place in the Bachelor of Nursing course at the University of Tasmania. I hope you will accept this offer and I look forward to welcoming you in February 2008.

I would like to draw your attention to a number of factors you may need to consider, **before** accepting this offer.

1. Legislative requirements for the Registration of Nurses in Tasmania and elsewhere in Australia.

On successful completion of the Bachelor of Nursing you will be eligible to apply for registration as a nurse in Tasmania. Upon receipt of your application and the prescribed fee, the Nursing Board of Tasmania will process your application and notify you shortly thereafter. Once you are registered as a nurse in Tasmania, you are eligible to register as a nurse in other States and Territories in Australia under the Mutual Recognition Act 1992.

The successful completion of the accredited Bachelor of Nursing degree at this University is only one of the requirements for registration as a nurse. Nursing Registration Acts in all Australian States and Territories impose additional conditions for registration, which include the requirements that the person has sufficient physical and mental capacities and is of good character. Registration Boards take such factors as previous criminal convictions into account when determining an applicant's good character.

If you require further information or are in doubt as to whether you would meet these legislative requirements, please contact the Nursing Board of Tasmania (NBT) by accessing their website (<http://www.nursingboardtas.org.au/>) or by phone (03 6224 3991) before accepting your offer.

* For Enrolled Nurses we require a copy of your current practising certificate for confirmation of your eligibility for enrolment in the course.

2. Clinical Education

Throughout your Bachelor of Nursing degree, you will be required to undertake clinical practice in a variety of health care settings. It is important to realise that you will be required to attend practice at nominated times and you may be required to undertake clinical practice in locations which may involve travel and/or re-location. Students are given an opportunity to nominate their regional preference; however, limited clinical placement opportunities may result in you not always getting your choice. Students will most likely have to travel or relocate for at least some of their placements.

Police Check

In order to protect the public, health care agencies require all students to undertake a National Police Check before commencing any clinical practice. Students are required to complete a statutory declaration each subsequent year to verify that their status has not changed. Further information will be provided to you during your orientation session.

Student Placement Planning Agreement (SPPA)

The SNM requires students to read and sign the Practice Placement Policy prior to commencing clinical practice in health care agencies. More information will be provided to you during your orientation session.

3. Immunisation

The SNM has a responsibility to ensure the health and safety of students and requires that all nursing students are immunised prior to commencement of the course. You will need to be immunised against Hepatitis B. A list of other recommended immunisations is included in the SNM policy. For further information, please contact your GP, Local Council or Immunisation Info line (1800 671 811 or <http://immunise.health.gov.au>).

The SNM's infectious diseases and immunisation policy is available from the SNM website at <http://www.snm.utas.edu.au/policies/ImmunisationPolicy.pdf>, and it is your responsibility to familiarise yourself with the policy.

You must sign the *Student Statutory Declaration* form and return it to the School before the end of semester one. This form is available online at the Internet address above.

Please note a number of health care agencies in the state require students to either provide evidence of immunisation status for conditions such as hepatitis B and Tuberculosis or to undergo the vaccination process prior to working/studying in the agency.

4. Orientation

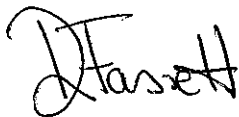
To help you get organised, the School of Nursing & Midwifery, is running orientation days at the Newnham Campus specifically for Year 1 nursing students. Here, you can meet staff and other new students, work out your timetable, and get to know your Campus. Whether you've just left high school or are re-entering education for the first time after many years, the orientation days will have something to offer you.

We strongly recommend that you attend one of our orientation days, so please fill in and return the attached form.

Please don't be daunted by these requirements as they are designed to best serve your interests as well as those with whom you will be associated during your studentship. Please do not hesitate to contact the SNM on (03) 6324 3681 or (03) 6324 3110 if you require additional information or if you have any queries.

Once again, congratulations!

Yours faithfully,



Associate Professor Denise Fassett
Head, School of Nursing & Midwifery

Please return this page to Leanne Costello, SNM, University of Tasmania, Locked Bag 1322, Launceston Tasmania 7250.

Please check that you have included

- Copy of current practicing certificate if appropriate
- Completed signed enrolment form denoting acceptance
- Completed form for orientation

I have read and understood issues related to the legislative requirements, clinical education and immunisation as outlined in this letter.

Name..... Date.....

Signature

It is strongly recommended that you attend one of our Orientation Days. You only need to attend one day as the same program runs each day. Please fill in the form below.

Your Name:

Your current postal address:

I would like to attend an Orientation Day Session (please tick one):

- On Monday 18 February 2008, 9.15am – 12noon, LT9 and 2.00pm – 4.30pm LT5, Newnham Campus**
- On Wednesday 20 February 2008, 9.15am – 12noon, LT9 and 2.00pm – 4.30pm LT5, Newnham Campus**
- On Friday 22 February 2008, 9.15am – 12noon, LT9 and 2.00pm – 4.30pm LT5, Newnham Campus**

When we have received your form, we will mail you a confirmation of your chosen date, including a map of how to get to the Lecture Theatre and a program of the day's activities.